

A MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON SEPTEMBER 16, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.

AMADA D. CURLING, SECRETARY READ THE FOLLOWING NOTICE INTO RECORD

IN ACCORDANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY RESOLUTION OF THE PASSAIC PARKING AUTHORITY AMENDED ON JULY 8, 2014 SETTING FORTH A SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2014-2015 WHICH WAS PLACED ON THE CITY HALL BULLETIN BOARD BY THE OFFICE OF THE CITY CLERK.

ON CALL OF THE ROLL THE FOLLOWING COMMISSIONERS RESPONDED:

PRESENT: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

ALSO PRESENT: Theodore Evans, Director; Rick Fernandez, Acting CFO, Mollie Hartman Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel; Arterial LLC and Level G associates, LLC

PLEDGE OF ALLEGIANCE

It was the consensus of the Board to approve as received and file minutes of the July 8, 2014 Parking Authority Re-Org meeting.

NOMINATIONS AND SEATING OF CHAIRPERSON

On a motion by Commissioner Shpilsky and seconded by Commissioner Keiffer the following resolution was adopted and Daniel Ritz appointed as the **Chairperson** all members present voting "Aye" as the roll was called

RESOLUTION NO. PA 14-09-223

RESOLUTION DESIGNATING COMMISSIONER DANIEL RITZ, AS CHAIRMAN OF THE CITY OF PASSAIC PARKING AUTHORITY FOR A ONE YEAR TERM TO EXPIRE ON JUNE 30, 2015

BE IT RESOLVED, by the Parking Authority of the City of Passaic that the Commissioners designates Commissioner Daniel Ritz, as the Chairman for a one (1) year term, said term to commence on September 16, 2014 and to terminate on June 30, 2015.

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

On a motion by Chairperson Ritz and seconded by Commissioner Keiffer the following resolution was adopted and Eugene Shpilsky appointed as the **Vice-Chairperson** all members present voting "Aye" as the roll was called

RESOLUTION NO. PA 14-09-224

RESOLUTION DESIGNATING COMMISSIONER EUGENE SHPILSKY, AS VICE CHAIRMAN OF THE CITY OF PASSAIC PARKING AUTHORITY FOR A ONE YEAR TERM TO EXPIRE ON JUNE 30, 2015

BE IT RESOLVED, by the Parking Authority of the City of Passaic that the Commissioners designates Commissioner Eugene Shpilsky, as the Vice-Chairman for a one (1) year term, said term to commence on September 16, 2014 and to terminate on June 30, 2015.

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

New Business:

At this point in the meeting, the Acting CFO introduce Gerard Giosa of the firm Level G Associates, LLC for an UPDATE regarding ARTERIAL LLC REGARDING PARKING UPGRADES

Mr. Gioso, presented an overview of the preliminary assessment of Passaic Parking Deck sites and its initial concepts

The Open Public portion of the meeting was opened. After ample time given and no one from the public responding the open public of citizens was closed all members voting "Ayes" as the roll was closed.

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

THE FOLLOWING ITEM WAS TAKEN OFF THE AGENDA:

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON SEPTEMBER 16, 2014, 2014 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTERS.

On a motion by Chairman Ritz and seconded by Commissioner Rodriguez the following Resolution was adopted, all members of the Board voting "AYEA" as the roll was called.

RESOLUTION NO. PA 14-09-025

RESOLUTION APPOINTING RICARDO FERNANDEZ TO THE POSITION OF ACTING CHIEF FINANCIAL OFFICER

WHEREAS, Jose Agosto served as the Chief Financial Officer for the Parking Authority of the City of Passaic since October 18, 2006; and,

WHEREAS, Mr. Agosto retired from the employ of the City of Passaic on September 1, 2014; and,

WHEREAS, currently there is a vacancy in the position of Chief Financial Officer for the Parking Authority for the City of Passaic created as a result of Mr. Agosto's departure; and,

WHEREAS, it is essential to continue the services of a Chief Financial Officer for the business of the Passaic Parking Authority; and,

WHEREAS, the City Council of the City of Passaic, County of Passaic, State of New Jersey approved Mr. Ricardo Fernandez for the position of Acting Chief Financial Officer for the City of Passaic.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Passaic, County of Passaic, State of New Jersey that Ricardo Fernandez be appointed to the position of the Acting Chief Financial Officer of the Passaic Parking Authority until the 2015 Reorganization Meeting of the Passaic Parking Authority or until a permanent Chief Financial Officer is appointed by the City Council of the City of Passaic, whichever comes first.

I hereby certify this to be a true copy of a Resolution passed by the Board of Commissioners of the Parking Authority of the City of Passaic at a meeting held on the 16th day of September, 2014.

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

On a motion by Chairman Ritz and seconded by Vice Chairman Shpilsky the following Resolution was Adopted, all members voting "AYEA" as the roll was called

RESOLUTION NO. PA 14-09-026

RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR AND THE ACTING CHIEF FINANCIAL OFFICER TO PAY BILLS ON BEHALF OF THE PARKING AUTHORITY IN THE EVENT OF MEETING CANCELLATION

WHEREAS, the Parking Authority for the City of Passaic requires the authorization of the Authority to process and pay bills on behalf of the Authority; and,

WHEREAS, the business of paying bills is normally authorized pursuant to a vote by the Board of Commissioners at a meeting of the Parking Authority; and,

WHEREAS, on occasion, there has been reason to cancel and/or reschedule a meeting of the Parking Authority for the City of Passaic, either due to inclement weather or lack of voting quorum or for other legitimate reason; and,

WHEREAS, on any such occasion where a meeting is cancelled and/or rescheduled, the processing of bills has been delayed until the Board of Commissioners can vote on the payment of same at the next scheduled meeting; and,

WHEREAS, it is essential that reoccurring pre-approved vendor bills of the Authority be paid in a timely manner and not based upon the cancellation and/or rescheduling of meetings of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Passaic, County of Passaic, State of New Jersey that Executive Director Theodore Evans and Acting Chief Financial Officer Ricardo Fernandez be and are hereby authorized to pay any and all reoccurring pre-approved vendor bills on behalf of the Parking Authority for the City of Passaic in the event that a meeting is cancelled and/or rescheduled for any reason and such bills are due and owing.

I hereby certify this to be a true copy of a Resolution passed by the Board of Commissioners of the Parking Authority of the City of Passaic at a meeting held on the 16th day of September, 2014.

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

BILL LIST

On a motion by Commissioner and seconded by Commissioner , the BILL LIST was approved as engrossed

Parking Authority: Minutes September 16, 2014

September 17, 2014
11:56 AM

CITY OF PASSAIC
Check Register By Check Date

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Range of Checking Accts: PARKING AUTH to PARKING AUTH Range of Check Dates: 09/16/14 to 09/16/14
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: N Dir Deposit: N

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
PARKING AUTH Vally Nat Parking Authority							
348	09/16/14	47000 POM INCORPORATED					8658
P4-00023	1	METER PARTS ON 4/30/14, AS PER	0.00	P-19-55-624-002-021	Budget		5 1
				Prking Auth General Expense			
P4-00023	2	WHEEL 100-602	475.98	P-19-55-624-002-021	Budget		6 1
				Prking Auth General Expense			
P4-00023	3	FREIGHT	46.39	P-19-55-624-002-021	Budget		7 1
				Prking Auth General Expense			
P5-00006	1	LOCK PLUG 108-425 8/11/14	525.00	P-19-55-625-002-021	Budget		16 1
				Prking Auth General Expense			
P5-00007	1	KEYS 108-078 CODE 35 8/18/14	600.00	P-19-55-625-002-021	Budget		17 1
				Prking Auth General Expense			
P5-00007	2	FREIGHT	6.65	P-19-55-625-002-021	Budget		18 1
				Prking Auth General Expense			
			<u>1,654.02</u>				
349	09/16/14	A4166 METER PRODUCTS CO., INC					8658
P4-00034	2	BLANKET-MECH PARKING METER	579.00	P-19-55-624-002-021	Budget		10 1
				Prking Auth General Expense			
350	09/16/14	PA-AMA01 AMANO MCGANN, INC					8658
P5-00003	1	EXTENDED MAINTENANCE AGREEMENT	14,836.00	P-19-55-625-002-021	Budget		12 1
				Prking Auth General Expense			
P5-00004	2	BLANKET-METER PAPER 8/28/14	1,625.00	P-19-55-625-002-021	Budget		13 1
				Prking Auth General Expense			
			<u>16,461.00</u>				
351	09/16/14	PA-ART01 Arterial, LLC					8658
P4-00033	2	DESIGN FEASABILTY MAIN AVE	2,050.00	P-19-55-624-002-021	Budget		8 1
				Prking Auth General Expense			
P4-00033	3	DESIGN FEASABILITY MAIN AVE.	2,300.00	P-19-55-624-002-021	Budget		9 1
				Prking Auth General Expense			
P4-00035	2	DESIGN FEASIBILITY LEONARD PL	2,190.00	P-19-55-624-002-021	Budget		11 1
				Prking Auth General Expense			
			<u>6,540.00</u>				
352	09/16/14	PA-ATTMB AT&T Mobility					8658
P4-00007	22	BLANKET-CELLPHONE 5/23-6/22/14	260.70	P-19-55-624-002-021	Budget		1 1
				Prking Auth General Expense			
P4-00007	23	BLANKET-MONTHLY SERV. JUN 2014	289.59	P-19-55-624-002-021	Budget		2 1
				Prking Auth General Expense			
P4-00007	24	BLANKET-CELLPHONE 4/23-5/22/14	259.02	P-19-55-624-002-021	Budget		3 1
				Prking Auth General Expense			
P4-00007	25	BLANKET-MONTHLY SERV. MAY 2014	255.35	P-19-55-624-002-021	Budget		4 1
				Prking Auth General Expense			
P5-00005	2	BLANKET-CELLPHONE 6/23-7/22/14	268.20	P-19-55-625-002-021	Budget		14 1
				Prking Auth General Expense			

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Check Register By Check Date

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check # PO #	check Date Item	vendor Description	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num Ref Seq	Acct
PARKING AUTH 352 AT&T Mobility P5-00005		Vally Nat Parking Authority continued 3 BLANKET-MONTHLY SERV JULY 2014	195.33	P-19-55-625-002-021 Prking Auth General Expense	Budget		15	1
			1,528.19					
Checking Account Totals			<u>Paid</u>	<u>void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
checks:			5	0	26,762.21	0.00		
Report Totals			<u>Paid</u>	<u>void</u>	<u>Amount Paid</u>	<u>Amount Void</u>		
checks:			5	0	26,762.21	0.00		

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CITY OF PASSAIC
Check Register By Check Date

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Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
	P-19	26,762.21	0.00	0.00	26,762.21
Total of All Funds:		26,762.21	0.00	0.00	26,762.21

Roll Call:

AYES: Commissioner Allen, Commissioner Perez, Rodriguez, Commissioner Keiffer, Commissioner, Commissioner Ritz and Commissioner Shpilsky

ABSENT: Commissioner Cohen

There being no further business to come before the Board It was the consensus of the board to adjourn meeting.

ATTEST:

APPROVED:

Amada D. Curling, Secretary

Daniel Ritz, Chairman