

**A MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON DECEMBER 9, 2014 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.**

**AMADA D. CURLING, SECRETARY READ THE FOLLOWING NOTICE INTO RECORD**

**IN ACCORDANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY RESOLUTION OF THE PASSAIC PARKING AUTHORITY AMENDED ON JULY 8, 2014 SETTING FORTH A SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2014-2015 WHICH WAS PLACED ON THE CITY HALL BULLETIN BOARD BY THE OFFICE OF THE CITY CLERK.**

**PRESENT:** COMMISSIONER(S) ALLEN, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

**ABSENT:** COMMISSIONER (S) KEIFFER

**ALSO PRESENT:** Ted Evans, Director; Vidya Nayak, CFO; Doris Dudek, Purchasing Agent; Mollie Hartman Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel

**PLEDGE OF ALLEGIANCE**

On a motion by Chairman Ritz and seconded by Commissioner ViceChairman Shpilsky, Minutes of the November 11, 2014 meeting were approved all voting "Ayes" as the roll was called

**Hearing of Citizens:**

Chairman Ritz, opened the public portion of the meeting.

Daniel Rodriguez, former Parking Authority Commissioner acknowledged the Administration, Board Secretary, Director, CFO and Board Members from the Parking Authority Board for their service to the agency and the city of Passaic.

After ample time given and no one else from the public responding on a motion by Chairman Ritz and seconded by Vice Chairman Shpilsky the public portion of the meeting was closed. All members voting "AYES" as the roll was called.

**Roll Call:**

**AYES:** COMMISSIONER(S) ALLEN, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

**ABSENT:** COMMISSIONER (S) KEIFFER

**THE FOLLOWING ITEM WAS TAKEN OFF THE AGENDA:**

**RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON DECEMBER 9, 2014 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTERS**

At this point in the meeting Director Evans introduced Doris Dudek to members of the Board to be considered for the appointment as a purchasing agent. Director Evans, stressed to the board the last audit recommendations to the Parking Authority included the appointment of a purchasing agent to be in charge of the purchasing of equipment and acquisitions process for the Parking Authority.

On a motion by Chairman Ritz and seconded by Vice Chairman Shpilsky the following Resolution was adopted, all members voting "AYES" as the roll was called.

**RESOLUTION NO. PA 14-12-028**

**RESOLUTION APPOINTING PURCHASING AGENT TO THE CITY OF PASSAIC PARKING AUTHORITY**

**WHEREAS,** the Passaic Parking Authority is desirous of appointing a Purchasing Agent for the Authority; and,

**WHEREAS,** the City Council of the City of Passaic, County of Passaic, State of New Jersey has approved Doris Dudek for the position of Purchasing Agent for the City of Passaic; and,

**WHEREAS,** the Board Secretary shall furnish the City of Passaic Finance Department with the appropriate documentation so that they may process a yearly compensation in the amount of Five Thousand Dollars (\$5,000.00) for Doris Dudek in her role as Purchasing Agent of the Parking Authority of the City of Passaic;

**WHEREAS,** the compensation provided to Doris Dudek shall be pro-rated by the Finance Department for the time in which she is serving in the Purchasing Agent; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Parking Authority of the City of Passaic, County of Passaic, State of New Jersey that Doris Dudek be appointed to the position of the Purchasing Agent of the Passaic Parking Authority until the 2015 Reorganization Meeting of the Passaic Parking Authority.

I hereby certify this to be a true copy of a Resolution passed by the Board of Commissioners of the Parking Authority of the City of Passaic at a meeting held on the 9<sup>th</sup> day of December, 2014.

**Roll Call:**

**AYES:** COMMISSIONER(S) ALLEN, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

**ABSENT:** COMMISSIONER (S) KEIFFER

**BILL LIST**

On a motion by Chairman Ritz and seconded by Commissioner Allen, the BILL LIST was approved as engrossed. All members voting "Ayes" as the roll was called.

December 9, 2014 10:30 AM CITY OF PASSAIC Purchase Order Listing By Budget Account Page No: 1

P.O. Type: All Print Alpha, Revenue, & G/L Accounts: N Open: N Void: N Paid: N  
 Format: Detail without Line Item Notes Held: N Aprv: Y Rcvd: N  
 Range: P-19-55-625-002-021 to P-19-55-625-002-021 Bid: Y State: Y Other: Y Exempt: Y  
 Rcvd Batch Id Range: First to Last Encumbrance Date Range: First to 06/30/15 Include Non-Budgeted: Y  
 Subtotal CAFR: No Subtotal Department: Yes Subtotal Extd: No

ACCOUNT	P.O. Id	Item Vendor	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: Valley National Parking Authority											
Department: Prking Auth 15:											
P-19-55-625-002-021 Prking Auth General Expense											
15-02210	1	PA-ERIC1	Eric M. Bernstein & Assoc LLC	LEGAL SERVICES SEPTEMBER 2014	2,777.98	A	10/21/14	12/09/14		33510	C
											Contract No: CP-15001
P5-00005	6	PA-ATTMB	AT&T Mobility	BLANKET-CELLPHONE 8/23-9/22/14	308.12	A	08/15/14	12/09/14		287244244119X09	B
P5-00005	7	PA-ATTMB	AT&T Mobility	BLANKET-CELLPHONE9/23-10/22/14	263.34	A	08/15/14	12/09/14		287244244119X10	B
P5-00009	1	47000	POM INCORPORATED	108-405 BARREL, E-LOCK MECH	60.00	A	10/02/14	12/09/14		30123	
P5-00009	2	47000	POM INCORPORATED	108-425 CODE #21 PLUG ASSY	420.00	A	10/02/14	12/09/14		30123	
P5-00009	3	47000	POM INCORPORATED	108-448 BARREL, E-LOCK VAULT	47.60	A	10/02/14	12/09/14		30123	
P5-00009	4	47000	POM INCORPORATED	103-015 NUT, E-LOCK VAULT	30.00	A	10/02/14	12/09/14		30123	
P5-00009	5	47000	POM INCORPORATED	FREIGHT	6.65	A	10/02/14	12/09/14		30123	
P5-00011	1	PA-ERIC1	Eric M. Bernstein & Assoc LLC	PARKING AUTH.LEGAL SERVS 10/14	77.00	A	10/21/14	12/09/14		33840	C
											Contract No: CP-15001
					3,980.69						
Department Total: Prking Auth 15:					3,980.69						
Fund Total: Valley National Parking Authority					3,980.69						
Year Total:					3,980.69						
Total Charged Lines: 9 Total List Amount: 3,980.69 Total void Amount: 0.00											

**Roll Call:**

**AYES:** COMMISSIONER(S) ALLEN, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

**ABSENT:** COMMISSIONER (S) KEIFFER

**DIRECTORS REPORT:**

At this point Director Evans thanked the Board for their support throughout this year. Holiday schedule for parking meters were to remain the same as last year, starting Friday before Christmas thru January 7, 2015. Arterial will be soon be coming back to the Board with more updates and reports for the Deck for the Employees parking lot.

At this point under the Direction of Chairman Ritz, it was the consensus of the board to form an ADHOC committee composed of Commissioner Allen, Vice Chairman Shpilsky and Chairman Ritz to work closely with Arterial and the City Administration and to report back to the board with updates and developments.

There being no further business to come before the Board It was the consensus of the board to adjourn meeting.

ATTEST:

APPROVED:

Amada D. Curling, Secretary

Daniel Ritz, Chairman