

PA MINUTES: January 20, 2016

A REGULAR MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON JANUARY 20, 2016 AT 7:20 P.M. IN THE COUNCIL CHAMBERS.

*Amada D. Curling, Secretary read the following notice into record*

IN ACCORDANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY RESOLUTION OF THE PASSAIC PARKING AUTHORITY ADOPTED ON JULY 8, 2015 SETTING FORTH A SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2015-2016 WHICH WAS PUBLISHED IN THE HERALD NEWS AND PLACED ON THE CITY HALL BULLETIN BOARD BY THE OFFICE OF THE CITY CLERK.

**PRESENT:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ

**ABSENT:**, KEIFFER, PEREZ

**ALSO PRESENT:** Ted Evans, Director; Doris Dudek, Purchasing Agent; Phil George, Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel

**ABSENT:** Vidya Nayak, Parking Authority, CFO

At this point Phil George, Squire, Parking Authority Counsel noted for the record the meeting was late by approximately 20 minutes, due to the running over of the Alcoholic and Beverage Control Board hearings.

#### PLEDGE OF ALLEGIANCE

Chairman Ritz on the Chair

#### **MINUTES**

The minutes of December 16, 2015 were accepted as engrossed. All voting "AYE" as the roll was called.

#### **HEARING OF CITIZENS**

Chairman Ritz opened the public portion of the meeting. After ample time given and no one from the audience responding, it was the consensus of the Board to close the public portion. All members voting "AYE" as the roll was called.

#### **ROLL CALL**

**AYE:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ

**ABSENT:** KEIFFER, PEREZ

At this point in the meeting, Chairman Ritz, asked the attorney to elaborate on the new Decision of the Appellate Division:

Phil George briefed the board regarding the city ordinance where a person can reserve a handicap parking space for a fee, with a license tag identified in front of your home. This was challenged by several disability groups in the State of New Jersey, as violating State and Federal law. The Appellate Division decision says that our program is valid, there is nothing written within the American Disabilities it is up to the legislator to make a decision until they act our city ordinance is valid

#### **THE FOLLOWING RESOLUTION WAS TAKEN OFF THE AGENDA:**

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON JANUARY 20, 2016 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTER.

**ROLL CALL**

**AYE:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ  
**ABSENT:** KEIFFER, PEREZ

**Unfinished Business:**

Chairman tabled discussions of the following items until CFO is present at the next meeting: Credit card system proposal; PA Bond Administration fee; review of the Ticket Revenues.

Commissioners will also re-visit Cooperative purchasing

**DIRECTOR REPORT:**

Ted informed the Board that Administration is looking into a changing all meters and adding new meters. It's a new system. The structure of this system is quite advanced. He will update commissioners at the next meeting of any changes. He also briefed commissioners regarding an ongoing conversation with Passaic County College regarding usage of parking authority lot and working with the Parking Authority in the future.

**CFO REPORT:**

Vidya Nayak, submitted to the Board the monthly Parking Revenue –Court fines and Meter Parking reports.

On a motion by Vice-Chair Shpilsky and seconded by Commissioner Buckstein, the bill list were approved and engrossed. All members voting “Aye” as the roll was called.

January 15, 2016 09:05 AM		CITY OF PASSAIC Purchase Order Listing by Budget Account		Page No: 1			
P.O. Type: All      Print Alpha, Revenue, & G/L Accounts: N      Open: N Void: N Paid: N Format: Detail without Line Item Notes      Held: N Aprv: Y Rcvd: N Range: P-19-55-000-000-000 to P-19-55-ZZZ-ZZZ-ZZZ      Bid: Y State: Y Other: Y Exempt: Y Rcvd Batch Id Range: First to Last      Encumbrance Date Range: First to 06/30/16      Include Non-Budgeted: Y Subtotal CAFR: No      Subtotal Department: Yes      Subtotal Extd: No							
Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	PO Type
Fund: Valley National Parking Authority Department: Park Auth 2016							
P-19-55-626-000-021	Park Auth 16 General Expenses						
P6-00009	1 PA-AMA01 AMANO MCGANN, INC	PARKING METER PAPER	1,625.00	A	09/18/15 01/20/16	INV125206	
P6-00009	2 PA-AMA01 AMANO MCGANN, INC	FREIGHT	60.00	A	09/18/15 01/20/16	INV125206	
P6-00015	1 72990 NJ STATE LEAGUE OF MUNICIPALIT	AC CONVENTION CNTR. 11/17-19/15	65.00	A	10/29/15 01/20/16	29962	
P6-00016	1 72990 NJ STATE LEAGUE OF MUNICIPALIT	AC CONVENTION CNTR 11/17-19/15	65.00	A	10/29/15 01/20/16	29964	
P6-00017	1 72990 NJ STATE LEAGUE OF MUNICIPALIT	AC CONVENTION CNTR 11/17-19/15	65.00	A	10/29/15 01/20/16	31105	
P6-00025	1 PA-ERIC1 Eric M. Bernstein & Assoc LLC	PARKING AUTH. LEGAL SERVS. NOV	162.50	A	08/14/15 01/20/16	38114	
P6-00027	1 NJM620 NORTH JERSEY MEDIA GROUP	PASSAIC PARKING AUDIT 10/02/15	107.50	A	12/21/15 01/20/16	3930427	
P6-00028	1 PA-ATTMB AT&T Mobility	BILLING CYCLE 11/23-12/22/15	111.28	A	01/04/16 01/20/16	287244244119	
P6-00029	1 PA-ERIC1 Eric M. Bernstein & Assoc LLC	PARKING AUTH. LEGAL SERVS. DEC	925.00	A	08/14/15 01/20/16	38430	
			3,186.28				
P-19-55-626-002-110	* Park Auth 16 Parking Operations						
P6-00013	1 47000 POM INCORPORATED	METER PARTS	19.20	A	10/21/15 01/20/16	32279	
P6-00013	2 47000 POM INCORPORATED	METER PARTS	90.00	A	10/21/15 01/20/16	32279	
P6-00013	3 47000 POM INCORPORATED	METER PARTS	2,500.00	A	10/21/15 01/20/16	32279	
P6-00013	4 47000 POM INCORPORATED	METER PARTS	72.60	A	10/21/15 01/20/16	32279	
P6-00013	5 47000 POM INCORPORATED	FREIGHT	18.02	A	10/21/15 01/20/16	32279	
P6-00024	1 TDWEALTH TD WEALTH OPERATIONS	CURRENT ANNUAL FEES	2,500.00	A	12/15/15 01/20/16	5040034	
P6-00024	2 TDWEALTH TD WEALTH OPERATIONS	BALANCE	2,500.00	A	12/15/15 01/20/16	5040034	
			7,699.82				
Department Total: Park Auth 2016			10,886.10				
Fund Total: Valley National Parking Authority			10,886.10				
Year Total:			10,886.10				
Total Charged Lines: 16 Total List Amount: 10,886.10 Total Void Amount: 0.00							

RECEIVED  
 2016 JAN 15 A 9:11  
 CITY CLERK'S OFFICE  
 PASSAIC, N.J.

**ROLL CALL**

**AYE:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ  
**ABSENT:** KEIFFER, PEREZ

PA MINUTES: January 20, 2016

At this point in the meeting Chairman Ritz, made a motion to cancel the February meeting because it is too close to March 9<sup>th</sup> meeting and no items will be available for the February meeting. Motion was seconded by Vice-Chair Shpilsky All members voting “AYE” as the roll was called

**ROLL CALL**

**AYE:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ  
**ABSENT:** KEIFFER, PEREZ

On a motion by Chairman Ritz and seconded by Vice-Chairman Shpilsky the commissioners Entertain a Resolution authorizing Ms. Dudek and Mr. Evans in their official capacities to Make any agreements with the two bidders TDBank and Transfirst who bid on the RFP for credit card services to extend the sixty days award period under the local public contract law. (This Resolution will be memorialized at the next meeting of the Board, March 9, 2016)

**ROLL CALL**

**AYE:** COMMISSIONER(S) ALLEN, BUCKSTEIN, VICE CHAIRMAN SHPILSKY CHAIRMAN RITZ  
**ABSENT:** KEIFFER, PEREZ

**ADJOURNMENT**

There being no further business to come before the Board, on a motion by Chairman Ritz and seconded by Commissioner Allen, the meeting was adjourned all members voting “AYES” as the roll was called.

ATTEST:

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Amada D. Curling, Secretary

APPROVED:

\_\_\_\_\_  
Daniel Ritz, Chairman