

A MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON FEBRUARY 24, 2015 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.

AMADA D. CURLING, SECRETARY READ THE FOLLOWING NOTICE INTO RECORD

IN ACCORDANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY RESOLUTION OF THE PASSAIC PARKING AUTHORITY AMENDED ON JULY 8, 2014 SETTING FORTH A SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2014-2015 WHICH WAS PLACED ON THE CITY HALL BULLETIN BOARD BY THE OFFICE OF THE CITY CLERK.

PRESENT: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

ALSO PRESENT: Ted Evans, Director; Vidya Nayak, CFO; Phil George, Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel

PLEDGE OF ALLEGIANCE

HEARING OF CITIZENS

Chairman Ritz opened the public portion of the meeting. After ample time given and no one from the audience responding, it was the consensus of the Board to close the public portion.

THE FOLLOWING RESOLUTION WAS TAKEN OFF THE AGENDA:

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON FEBRUARY 24, 2015 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTER.

On a motion by Chairman Ritz, and seconded by Vice-Chairman Shpilsky, the following RESOLUTON WAS ADOPTED, all members voting "AYE" as the roll was called.

**PARKING AUTHORITY OF THE CITY OF PASSAIC
RESOLUTION NO. PA 15-03-001**

RESOLUTION RE: CITY OF PASSAIC PARKING AUTHORITY CERTIFICATION OF THE ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the year June 30, 2014 and 2013 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S.52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and.

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and,

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C'. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirement\$ of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S.52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED that the Parking Authority of the City of Passaic, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

ROLL CALL

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

At this point in the meeting Commissioner Keiffer excused himself and stepped down of the dais.

BILL LIST:

On a motion by Commissioner Perez and seconded by Vice-Chairman Shpilsky, the Bills were received as engrossed. All member voting "Aye" as the roll was called

February 20, 2015
09:37 AM

CITY OF PASSAIC
Purchase Order Listing By Budget Account

Feb 24, 2015 PA Mtg
Page No: 1

Account	Description	Item Description	Amount	Stat/chk	First Enc Date	Rcvd Date	chk/Void Date	Invoice	PO Type
Fund: Valley National Parking Authority Department: Prking Auth 15:									
P-19-55-625-002-021	Prking Auth	General Expense							
P5-00005	4 PA-ATTMB	AT&T Mobility	268.20	A	08/15/14	02/24/15		287244244119x08	B
P5-00005	5 PA-ATTMB	AT&T Mobility	494.44	A	08/15/14	02/24/15		287022945282x09	B
P5-00016	1 47000	POM INCORPORATED	127.80	A	01/13/15	02/24/15		28058	
P5-00016	2 47000	POM INCORPORATED	6.97	A	01/13/15	02/24/15		28058	
P5-00017	1 PA-ATTMB	AT&T Mobility	254.55	A	01/14/15	02/24/15		287244244119	
P5-00017	2 PA-ATTMB	AT&T Mobility	80.18	A	01/14/15	02/24/15		287244244119	
P5-00018	1 PA-RUTGE	RUTGERS UNIVERSITY	287.00	A	01/14/15	02/24/15		19315	
P5-00019	1 PA-LEICL	Leich, Vinci, Higgins, LLP	6,200.00	A	10/21/14	02/24/15		25987	C
Tracking Id: AUDITING Auditing Services									
P5-00020	1 PA-ERICI	Eric M. Bernstein & Assoc LLC	246.02	A	12/11/14	02/24/15		34381	C
Contract No: CP-15002									
P5-00021	2 AS025	TAKE A POWDER, INC.	110.00	A	01/22/15	02/24/15		5275	B
P5-00022	1 PA-ATTMB	AT&T Mobility	105.74	A	02/11/15	02/24/15		287244244119	
			8,180.90						
Department Total: Prking Auth 15:			8,180.90						
Fund Total: Valley National Parking Authority			8,180.90						
Year Total:			8,180.90						
Total Charged Lines: 11 Total List Amount: 8,180.90 Total Void Amount: 0.00									

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ROLL CALL

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

DIRECTOR REPORT:

Director Evans, reported to the Board the acquisition of approximately 15 new meters compatible with Mobile Aps,

CFO REPORT:

Vidya Nayak, CFO presented to the Board of Commissioners the following Montly Parking Revenue-Court Fines and Meter Report.

	<u>2015 Monthly Parking Revenue - Court Fines</u>										<u>Meter Receipts</u>		
	2012-2013		2013-2014		FY 2014		2014-2015		FY 2015		2012-13	2013-14	2014-15
	TKTS	RCT	TKTS	RCT	DIF TKTS	DIF RCT	TKTS	RCT	DIF TKTS	DIF RCT			
JULY	4,726	\$ 71,350	3,611	\$ 50,845	(1,115)	\$ (20,505)	2,925	\$ 46,933	(686)	\$ (3,912)	\$ 47,013	\$ 54,823	\$ 52,897
AUG	4,654	\$ 76,259	4,202	\$ 63,728	(452)	\$ (12,531)	2,633	\$ 52,925	(1,569)	\$ (10,803)	\$ 50,748	\$ 55,918	\$ 47,983
SPT	4,402	\$ 66,483	3,951	\$ 59,366	(451)	\$ (7,117)	3,133	\$ 55,207	(818)	\$ (4,159)	\$ 44,840	\$ 56,440	\$ 45,323
OCT	3,877	\$ 63,063	3,744	\$ 54,652	(133)	\$ (8,411)	3,121	\$ 56,340	(623)	\$ 1,688	\$ 42,590	\$ 41,670	\$ 47,309
NOV	4,019	\$ 56,720	4,289	\$ 60,222	270	\$ 3,502	3,577	\$ 54,956	(712)	\$ (5,266)	\$ 34,567	\$ 48,563	\$ 36,384
DEC	2,834	\$ 44,936	3,397	\$ 49,541	563	\$ 4,605	3,687	\$ 48,784	290	\$ (757)	\$ 31,476	\$ 37,924	\$ 27,836
JAN	3,177	\$ 53,460	2,616	\$ 43,802	(561)	\$ (9,658)	3,605	\$ 54,022	989	\$ 10,220	\$ 29,569	\$ 30,056	\$ 20,507
FEB	3,728	\$ 57,456	2,006	\$ 40,900	(1,722)	\$ (16,556)					\$ 43,231	\$ 20,538	
MAR	3,276	\$ 54,513	1,246	\$ 30,728	(2,030)	\$ (23,785)					\$ 52,819	\$ 51,561	
APR	3,682	\$ 55,642	3,113	\$ 40,603	(569)	\$ (15,039)					\$ 47,996	\$ 55,763	
MAY	3,534	\$ 52,679	2,746	\$ 49,010	(788)	\$ (3,669)					\$ 56,971	\$ 49,010	
JUNE	3,554	\$ 48,558	2,790	\$ 45,877	(764)	\$ (2,681)					\$ 53,204	\$ 52,775	
	45,463	\$ 701,119	37,711	\$ 488,274	(7,752)	\$ (111,845)	22,681	\$ 369,167	(3,129)	\$ (12,989)	535,024	555,041	278,239
					-17.06%	-15.96%			-12.13%	-3.01%		20,017	\$ (47,155)
												3.75%	-14.50%

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 PASADENA, CA

ADJOURNMENT

On a motion by Commissioner Allen and seconded by Commissioner Perez the meeting was adjourned.