

A MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON JUNE 24, 2015 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.

AMADA D. CURLING, SECRETARY READ THE FOLLOWING NOTICE INTO RECORD

PURSUANT TO THE OPEN PUBLIC MEETING ACT, BE ADVISED THAT THE PARKING AUTHORITY OF THE CITY OF PASSAIC HAS CANCELLED THEIR REGULAR MEETING SCHEDULED FOR JUNE 16, 2015 AT 7:00 P.M. IN THE COUNCIL CHAMBERS AND RESCHEDULED FOR JUNE 24, 2015 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS, FIRST FLOOR 330 PASSAIC STREET, PASSAIC, NEW JERSEY.

PRESENT: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, CHAIRMAN RITZ
ABSENT: BUCKSTEIN, VICE CHAIRMAN SHPILSKY

ALSO PRESENT: Ted Evans, Director; Vidya Nayak, CFO; Doris Dudek, Purchasing agent, Phil George, Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel

PLEDGE OF ALLEGIANCE

Chairman Ritz on the Chair

The minutes of January 13, February 24 and May 19, 2015 were accepted as engrossed. All voting “AYE” as the roll was called.

HEARING OF CITIZENS

Chairman Ritz opened the public portion of the meeting. After ample time given and no one from the audience responding, it was the consensus of the Board to close the public portion.

COMMUNICATIONS:

It was the consensus of the Board to receive and file the following communication.

Vidya Nayak, CFO submitting Annual Budget Report for the Parking Authority Commission SFY 2015.

RESOLUTIONS:

THE FOLLOWING RESOLUTION WAS TAKEN OFF THE AGENDA:

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON JUNE 24, 2015 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTER.

On a motion by Chairman Ritz and seconded by Commissioner Perez the following Resolution was adopted, All members voting “Aye” as the roll was called.

PASSAIC CITY PARKING AUTHORITY

RESOLUTION NO. PA- PA 15-07-005

RESOLUTION - TRANSFERS FISCAL YEAR – FY 2015 BUDGET

BE IT RESOLVED by the Parking Authority Commission of the City of Passaic in the County of Passaic and State of New Jersey that the following transfers are made from the Fiscal Year **2015** Parking Authority Budget Appropriations:

DEPARTMENT

FROM

TO

Other Expense 2,395.00

Salary & Wage 2,395.00

ROLL CALL:

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, CHAIRMAN RITZ

ABSENT: BUCKSTEIN, VICE CHAIRMAN SHPILSKY

On a motion by Commissioner Perez and seconded by Chairman Ritz the following Resolution was adopted, All members voting "Aye" as the roll was called.

2016 ADOPTED BUDGET RESOLUTION

PA Resolution No. PA15-06-006

Passaic Parking Authority

(Name)

AUTHORITY

FISCAL YEAR: FROM: July 1, 2015 TO: June 30, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Passaic Parking Authority for the fiscal year beginning July 1, 2015 and ending, June 30, 2016 has been presented for adoption before the governing body of the Passaic Parking Authority at its open public meeting of June 24, 2015; and

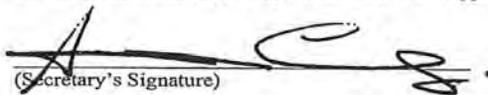
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,070,000- , Total Appropriations, including any Accumulated Deficit, if any, of \$1,130,000 and Total Unrestricted Net Position utilized of \$60,000 ; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$3,060,000 and Total Unrestricted Net Position planned to be utilized of \$-0-; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Passaic Parking Authority, at an open public meeting held on June 24, 2015 that the Annual Budget and Capital Budget/Program of the Passaic Parking Authority for the fiscal year beginning, July 1, 2015 and, ending, June 30, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


(Secretary's Signature)

June 24, 2015
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Daniel Ritz	x			
Adam Buckstein				x
Tiffany K. Allen	x			
Efraim Z. Keiffer	x			
Eugene Shpilsky				x
Denise Perez	x			

Motion: Commissioner Denise Perez
Second: Chairman Ritz

ROLL CALL:

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, CHAIRMAN RITZ

ABSENT: BUCKSTEIN, VICE CHAIRMAN SHPILSKY

On a motion by Commissioner Perez and seconded by Commissioner Allen, the following Resolution was adopted, All members voting "Aye" as the roll was called.

PARKING AUTHORITY
CITY OF PASSAIC

RESOLUTION #PA 15-06-007

RESOLUTION AWARDING CONTRACT FOR
AUDITING SERVICES AND FINANCIAL ADVISORY SERVICES
PARKING AUTHORITY

RECEIVED

2015 JUN -9 P 4:20
CITY CLERK'S OFFICE
PASSAIC, N.J.

WHEREAS, proposals were received by the Director of Purchasing on Thursday, May 21, 2015 for Auditing Services and Financial Advisory Services; and

WHEREAS, the proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq; and City Ordinance #1857(Establishing that a business entity which makes political contributions to municipal candidates, municipal and county political parties in excess of certain thresholds (\$300.00) shall be limited in its ability to receive public contracts from the City of Passaic)

WHEREAS, proposals were received from the attached list of vendors; and

WHEREAS, in addition to the attached, specifications were downloaded from the City of Passaic's website from the following vendors, none of whom submitted proposals:

Acacia Financial Group, Inc. Marlton, NJ	NW Financial Group Hoboken, NJ	BidNet Latham, NY	Prime Vendor Wilmington, NC
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WHEREAS, it is the recommendation of the Evaluation Committee that the contract for Auditing Services and Financial Advisory Services be awarded to Lerch, Vinci & Higgins, Fairlawn, NJ in the amount of \$ 6,400.00 for the Annual Audit of the Passaic Parking Authority Financial Statements and \$ 1,200.00 for Budget Preparation Services and other financial services to be compensated at the rates contained in the attached fee schedule for the fiscal year July 1, 2015 through June 30, 2016.

NOW THEREFORE BE IT RESOLVED by the members of the Board for Passaic Parking Authority that the contract for Auditing Services and Financial Advisory Services be awarded to Lerch, Vinci & Higgins, Fairlawn, NJ in the amount of \$ 6,400.00 for the Annual Audit of the Passaic Parking Authority Financial Statements and \$ 1,200.00 for Budget Preparation Services and other financial services to be compensated at the rates contained in the attached fee schedule for the fiscal year July 1, 2015 through June 30, 2016.

BE IT FURTHER RESOLVED that the Chairman of the Parking Authority and Board Secretary are authorized to execute a contract for Auditing and Financial Advisory Services with Lerch, Vinci & Higgins, Fairlawn, NJ.

CERTIFICATION OF FUNDS

Funds for the above are available contingent upon the Governing Body approving FY 16 budget - Account # P-19-55-626-002-021.

Vicki Hegarty 5/27/15
Finance Director

ROLL CALL:

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, CHAIRMAN RITZ

ABSENT: BUCKSTEIN, VICE CHAIRMAN SHPILSKY

On a motion by Commissioner Allen and seconded by Commissioner Perez, the following Resolution was adopted, All members voting "Aye" as the roll was called.

**PARKING AUTHORITY
CITY OF PASSAIC**

RESOLUTION #PA 15-06-008

**RESOLUTION AWARDING CONTRACT FOR
LEGAL COUNSEL
PARKING AUTHORITY**

RECEIVED

2015 JUN -9 P 11:11

CITY CLERK'S OFFICE
CITY OF PASSAIC, N.J.

WHEREAS, proposals were received by the Director of Purchasing on Thursday, May 21, 2015 for Legal Counsel – Parking Authority of the City of Passaic; and

WHEREAS, the proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et seq; and City Ordinance #1857(Establishing that a business entity which makes political contributions to municipal candidates, municipal and county political parties in excess of certain thresholds (\$300.00) shall be limited in its ability to receive public contracts from the City of Passaic)

WHEREAS, proposals were received from the attached list of vendors; and

WHEREAS, in addition to the attached, specifications were downloaded from the City of Passaic's website from the following vendors, none of whom submitted proposals:

BidNet	Prime Vendor	Schwartz Simon Edelstein & Celso
Latham, NY	Wilmington, NC	Whippany, NJ

Capebart Scatchard
Mount Laurel, NJ

WHEREAS, it is the recommendation of the Evaluation Committee that the contract for Legal Counsel-Parking Authority of the City of Passaic be awarded to Eric M. Bernstein & Associates Warren, NJ for legal services at \$120.00/hour in an amount not to exceed \$ 5,400.00 for the period July 1, 2015 through June 30, 2016.

NOW THEREFORE BE IT RESOLVED by the City of Passaic Parking Authority that the contract for Legal Counsel be awarded to Eric M. Bernstein & Associates Warren, NJ for legal services at \$120.00/hour in an amount not to exceed \$ 5,400.00 for the period July 1, 2014 through June 30, 2015.

BE IT FURTHER RESOLVED that Chairman of the Parking Authority and Board Secretary are authorized to execute a contract for Legal Counsel with Eric M. Bernstein & Associates Warren, NJ

CERTIFICATION OF FUNDS

Funds for the above are available contingent upon the Governing Body approving FY 16 budget - Acct. # P-19-55-626-002-021.

Vidya Nayale 5/27/15
Finance Director

ROLL CALL:

AYE: COMMISSIONER(S) ALLEN, KEIFFER, PEREZ, CHAIRMAN RITZ

ABSENT: BUCKSTEIN, VICE CHAIRMAN SHPILSKY

IT WAS THE CONSENSUS OF THE BOARD MEMBERS TO TABLE THE FOLLOWING RESOLUTIONS UNTIL THE JULY 8TH, 2015 MEETING:

RESOLUTION RE-APPOINTING EXECUTIVE DIRECTOR OF THE PARKING AUTHORITY

RESOLUTION RE-APPOINTING SECRETARY FOR THE PARKING AUTHORITY

RESOLUTION RE-APPOINTING CERTIFIED FINANCE OFFICER FOR THE PARKING AUTHORITY

RESOLUTION RE-APPOINTING PURCHASING AGENT TO THE CITY OF PASSAIC PARKING AUTHORITY

The following bill list was accepted as engrossed, all members voting "Aye as the roll was called.

June 19, 2015 09:43 AM		CITY OF PASSAIC Purchase Order Listing By Budget Account				Page No: 1	
P.O. Type: All		Print Alpha, Revenue, & G/L Accounts: N		Open: N	Void: N	Paid: N	
Format: Detail without Line Item Notes				Held: N	Aprv: Y	Rcvd: N	
Range: P-19-55-000-000-000 to P-19-55-ZZZ-ZZZ-ZZZ				Bid: Y	State: Y	Other: Y Exempt: Y	
Rcvd Batch Id Range: First to Last		Encumbrance Date Range: First to 06/30/15		Include Non-Budgeted: Y			
Subtotal CAFR: No		Subtotal Department: Yes		Subtotal Extd: No			
Account	Description	Item Description	Amount	Stat/Chk	First Rcvd Enc Date Date	Chk/Void Date Invoice	PO Type
Fund: Valley National Parking Authority							
Department: Prking Auth 14:							
P-19-55-624-002-021 Prking Auth General Expense							
P4-00028	11 PA-ART01 Arterial, LLC	DESIGN FEASABILTY PAULISON AVE	100.00	A	05/19/14	06/24/15	0000267 B
P4-00029	5 PA-ART01 Arterial, LLC	DESIGN FEASABILTY STATE ST.	100.00	A	05/19/14	06/24/15	0000267 B
P4-00030	7 PA-ART01 Arterial, LLC	DESIGN FEASABILTY JEFFERSON ST	100.00	A	05/19/14	06/24/15	0000267 B
P4-00031	7 PA-ART01 Arterial, LLC	DESIGN FEASABILTY HOOVER ST	100.00	A	05/19/14	06/24/15	0000267 B
P4-00032	7 PA-ART01 Arterial, LLC	DESIGN FEASABILTY CENTRAL AVE	100.00	A	05/19/14	06/24/15	0000267 B
P4-00033	9 PA-ART01 Arterial, LLC	REDESIGN FEASABILTY MAIN AVE.	1,700.00	A	05/19/14	06/24/15	0000267 B
			2,200.00				
Department Total: Prking Auth 14:			2,200.00				
Department: Prking Auth 15:							
P-19-55-625-002-021 Prking Auth General Expense							
P5-00031	1 47000 POM INCORPORATED	METER PARTS	525.00	A	04/21/15	06/24/15	31222
P5-00031	2 47000 POM INCORPORATED	FREIGHT CHARGES	6.91	A	04/21/15	06/24/15	31222
P5-00035	2 PA-ERIC1 Eric M. Bernstein & Assoc LLC	PARKING AUTH.LEGAL SERVS 04/15	36.00	A	12/11/14	06/24/15	36116 C
Tracking Id: LEGAL-PPA Legal:Passaic Parking Auth		Contract No: CP-15001					
P5-00036	1 PA-LERC1 Lerch.Vinci,Higgins,LLP	PARKING AUTH. AUDITING SERIVCE	1,200.00	A	06/08/15	06/24/15	26589 C
		Contract No: CP-15002					
			1,767.91				
Department Total: Prking Auth 15:			1,767.91				
Fund Total: Valley National Parking Authority			3,967.91				
Year Total:			3,967.91				
Total Charged Lines: 10		Total List Amount:	3,967.91	Total Void Amount:	0.00		

ROLL CALL:

AYE: COMMISSIONER(S) KEIFFER, PEREZ, VICE CHAIR SHPILSKY, CHAIRMAN RITZ

ABSENT: COMMISSIONER (S) ALLEN

DIRECTOR'S REPORT:

Director Evans had nothing to report to the Board.

CFO REPORT:

Vidya Nayak, presented to the Board the monthly Parking Revenue -Court fines and Meter Parking reports.

ADJOURNMENT

There being no further business to come before the Board, on a motion by Chairman Ritz and seconded by Commissioner Perez, the meeting was adjourned all members voting "AYES" as the roll was called.

ATTEST:

Amada D. Curling, Secretary

APPROVED:

Daniel Ritz, Chairman