

A REGULAR MEETING OF THE PARKING AUTHORITY OF THE CITY OF PASSAIC WAS HELD ON SEPTEMBER 16, 2015 AT 7:00 P.M. IN THE COUNCIL CHAMBERS.

IN ACCORDANCE WITH CHAPTER 231 PUBLIC LAWS OF 1975, ADEQUATE NOTICE OF THIS MEETING WAS PROVIDED BY RESOLUTION OF THE PASSAIC PARKING AUTHORITY ADOPTED ON JULY 8, 2015 SETTING FORTH A SCHEDULE OF REGULAR MEETINGS FOR THE YEAR 2015-2016 WHICH WAS PUBLISHED IN THE HERALD NEWS AND PLACED ON THE CITY HALL BULLETIN BOARD BY THE OFFICE OF THE CITY CLERK.

PRESENT: COMMISSIONER(S) ALLEN, BUCKSTEIN, PEREZ, VICE CHAIRMAN SHPILSKY
CHAIRMAN RITZ

ABSENT: KEIFFER

ALSO PRESENT: Ted Evans, Vidya Nayak, CFO; Phil George, Esq. for the firm Eric M. Bernstein & Associates, L.L.C. Parking Authority Counsel

PLEDGE OF ALLEGIANCE

Chairman Ritz on the Chair

The minutes of June 24, and July 8, 2015 were accepted as engrossed. All voting "AYE" as the roll was called.

HEARING OF CITIZENS

Chairman Ritz opened the public portion of the meeting.

Angela Fraser, 42 Colonial Ave. Re: handicap signs placement (Garden St. Howe Ave.)

After ample time given and no one else from the audience responding, it was the consensus of the Board to close the public portion. All members voting "AYE" as the roll was called.

COMMUNICATIONS:

It was the consensus of the Board to receive and file the following communication.

Mr. Dieter Lerch, Certified Public Accountant- City of Passaic, Parking Authority, submitting the Report of audit for the year ended June 30, 2015 and 2014.

Phillip George, Esq. Parking Authority Counsel submitting correspondence, Re: Passaic Parking Authority Audit Letter Audit Year 2014-2015

RESOLUTIONS:

The following Resolution was taken off the Agenda

RESOLUTION AUTHORIZING CLOSED EXECUTIVE SESSION OF THE PASSAIC PARKING AUTHORITY ON SEPTEMBER 16, 2015 AT 7:00 P.M. OR ANYTIME THEREAFTER TO DISCUSS PENDING LITIGATION; CONTRACT NEGOTIATIONS AND PERSONNEL MATTERS

On a motion by Vice Chair Shpilsky and seconded by Chairman Ritz, the following Resolutions were adopted, all members voting "AYE" as the roll was called.

RESOLUTION NO. PA 15-09-019

RESOLUTION RATIFYING THE PURCHASE OF FIFTEEN (15) PARKING METER PAY STATIONS AUTHORIZED AT THE NOVEMBER 11, 2014 MEETING OF THE CITY OF PASSAIC PARKING AUTHORITY BOARD OF COMMISSIONERS.

WHEREAS, the Parking Authority of the City of Passaic (the "Authority"), a public body corporate and politic of the State of New Jersey, was created pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-1 et. seq. (the "Parking Authority Law") for the purposes of managing, operating, maintaining and improving certain parking facilities and meters located in the City; and,

WHEREAS, the Authority in 2014 undertook a program of improving its parking meters systems by purchasing and installing additional Parking Meter Pay Stations (“Pay Stations”) that are compatible with the Authority’s existing systems and the existing proprietary computer hardware and software necessary to operate the parking meters system; and,

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(dd), it is permissible for the Authority to enter into the proposed purchase agreement without the need for public bidding as provision of goods or services for the support or maintenance of proprietary computer hardware or software; and,

WHEREAS, the Authority was in November 2014 and is now in possession of proprietary hardware and software to run its computerized parking meters systems through Metric Group, Inc., which was subsumed into Amano McGann, and the proprietary rights are now with Amano McGann; and,

WHEREAS, the Authority anticipated in November 2014 to acquire ten (10) to twelve (12) additional Pay Stations, has received a pricing quote from Amano McGann, Inc. of approximately \$8,500.00 per Pay Station, with further discounts for volume purchases; and,

WHEREAS, the Chief Financial Officer for the City of Passaic and the Authority in November 2014 certified that funds are available for such purposes; and

WHEREAS, a Resolution was therefore adopted on November 11, 2014 at the General Meeting of the Board of Commissioners of the City of Passaic Parking Authority resolving to authorize the purchase of up to twelve (12) said computerized parking Pay Stations at the aforesaid amount of \$8,500.00 per Pay Station, with further discounts for volume purchases; and,

WHEREAS, subsequent to such Resolution being adopted at the November 11, 2014, General Meeting of the Board of Commissioners of the City of Passaic Parking Authority, it was determined that fifteen (15) Pay Stations were required, and further discount was given to the General Meeting of the Board of Commissioners of the City of Passaic Parking Authority for the additional volume purchase, resulting in an overall amount of \$116,277.75, which did not and does not exceed twenty percent (20%) of the original authorized contract amount as permitted by the Local Public Contracts Law:

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Parking Authority of the City of Passaic, County of Passaic, State of New Jersey that the City of Passaic Parking Authority that the actions of the Board Secretary, Executive Director and Chief Financial Officer in purchasing fifteen (5) Pay Stations under the agreement with Amano McGann, Inc. under the terms of an agreement approved on November 11, 2014 by Resolution are hereby ratified as being in the best interests of the General Meeting of the Board of Commissioners of the City of Passaic Parking Authority and the City of Passaic.

RESOLUTION NO. PA 15-09-020

**RESOLUTION RATIFYING THE ADOPTION AND APPROVAL OF THE
BILLS LIST AT THE NOVEMBER 11, 2014 MEETING OF THE CITY OF PASSAIC
PARKING AUTHORITY BOARD OF COMMISSIONERS**

WHEREAS, the Parking Authority of the City of Passaic (the “Authority”), a public body corporate and politic of the State of New Jersey, was created pursuant to the Parking Authorities Law, N.J.S.A. 40:11A-1 et. seq. (the “Parking Authority Law”) for the purposes of managing, operating, maintaining and improving certain parking facilities and meters located in the City; and,

WHEREAS, on November 11, 2014 at its regular meeting of the Board of Commissioners of the Parking Authority of the City of Passaic, the Board of Commissioners approved the Bills List of bills to be paid by the Parking Authority of the City of Passaic as part of its business; and,

WHEREAS, as a result of the inability to print the list of bills by invoice number and amount into the regular agenda of the November 11, 2014 regular meeting of the Board of Commissioners of the Parking Authority of the City of Passaic, the bills were read into the record of the meeting by invoice number and amount, said bills being #353 in the amount of \$265.38 to POM Inc. for Pay Station parts; #354 in the amount of \$3,000.00 to Amano McGann for payment for parking Pay Station services; #355 in the amount of \$8,800.00 and #356 in the amount of \$4,300.00 to Arterial, L.L.C., as payment for deliverables for Parking Feasibility Studies; and, #357 in the amount of \$713.98 to Eric M. Bernstein & Associates, L.L.C., for legal services for the month of October, 2014; and,

P.O. Type: All		Print Alpha, Revenue, & G/L Accounts: N		Open: N	Void: N	Paid: N			
Format: Detail without Line Item Notes		Range: P-19-55-625-000-000 to P-19-55-626-ZZZ-ZZZ		Held: N	Aprv: Y	Rcvd: N			
Rcvd Batch Id Range: First to Last		Encumbrance Date Range: First to 06/30/16		Include Non-Budgeted: Y					
Subtotal CAFR: No		Subtotal Department: Yes		Subtotal Extd: No					
Account	Description	Item Description	Amount	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	PO Type
Fund: Valley National Parking Authority									
Department: Prking Auth 15:									
P-19-55-625-002-021 Prking Auth General Expense									
P5-00040	1 NJM100	NORTH JERSEY MEDIA GROUP	PUBLIC NOTICE - PARKING AUTH.	8.73	A	07/28/15	09/16/15	3882337	
P5-00041	1 A5263	DANNY'S LOCK SERVICE	parking meter cut open 4/7/15	285.00	A	08/11/15	09/16/15	6805	
			293.73						
Department Total: Prking Auth 15:			293.73						
Department: Park Auth 2016									
P-19-55-626-000-021 Park Auth 16 General Expenses									
P6-00002	1 NJM100	NORTH JERSEY MEDIA GROUP	PUBLIC NOTICE RES PA 15-07-01	14.24	A	08/12/15	09/16/15	3897010	
P6-00003	1 PA-ERIC1	Eric M. Bernstein & Assoc LLC	PARKING AUTH.LEGAL SERVS. 7/15	360.00	A	08/14/15	09/16/15	36941	C
			3,350.00	Contract No: CPA60001					
P6-00004	1 PA-ART01	Arterial, LLC	DESIGN FEASABILTY	3,724.24	A	09/09/15	09/16/15	0000286	
			420.00						
P-19-55-626-002-110 Park Auth 16 Parking Operations									
P6-00001	1 47000	POM INCORPORATED	METER PARTS	420.00	A	08/11/15	09/16/15	31861	
P6-00001	2 47000	POM INCORPORATED	FREIGHT CHARGES	11.00	A	08/11/15	09/16/15	31861	
			431.00						
Department Total: Park Auth 2016			4,155.24						
Fund Total: Valley National Parking Authority			4,448.97						
Year Total:			4,448.97						
Total Charged Lines: 7 Total List Amount: 4,448.97 Total Void Amount: 0.00									

DIRECTORS REPORT:

Director Evans submitted a report to the commissioners, which included a list of the seven (7) parking lot locations and the four additional Pay Stations. Furthermore, a total of 381 spaces controlled through the Pay Stations. There are an additional 636 individual space meters which are located on 21 roadways within our business district. Director conclusion is that after review of meter collections from 2010 thru 2015 there is an increase in meter collections in five (5) of six (6) consecutive years.

CFO REPORT:

Vidya Nayak, presented to the Board the monthly Parking Revenue -Court fines and Meter Parking reports.

ADJOURNMENT

There being no further business to come before the Board, on a motion by Chairman Ritz and seconded by Commissioner Perez, the meeting was adjourned all members voting "AYES" as the roll was called.

ATTEST:

Amada D. Curling, Secretary

APPROVED:

Daniel Ritz, Chairman