



City Hall
330 Passaic Street
Passaic, NJ 07055

Tel: 973-365-5603

FAX: 973-365-2242

EMAIL: health@cityofpassaicnj.gov

**CITY OF PASSAIC
DEPARTMENT OF HUMAN SERVICES
DIVISION OF HEALTH**

Carlos Perez, Jr., M.P.A.
Health Officer

EMAIL: cperez@cityofpassaicnj.gov

**PASSAIC HEALTH DIVISION REQUIREMENTS
FOR TEMPORARY EVENTS
(PICNICS, FESTIVALS, PARADES, ETC.)**

The following Passaic Health Division requirements must be met by all food handlers and vendors participating in a temporary event such as a festival or picnic:

1. The temporary Food/Beverage License issued prior to the event along with the "Satisfactory" rating placard issued by the Health Division Inspector at time of inspection must be posted in a conspicuous place at all times during the picnic. If each stand, mobile unit, or pushcart is issued a license and rating placard, the license and placard must be posted in a visible place on the stand, cart, or unit. A valid Food/Beverage License from the Passaic Health Division issued to a mobile unit may be used in lieu of the temporary Food/Beverage License.
2. A means of hand washing, such as commercially packaged hand wash wipes or soap, water, and paper towels must be available for all food service personnel.
3. Use of gloves by food handlers is only permitted if gloves are continually changed and hands properly washed after glove changing to prevent cross contamination of foods or food contact surfaces/equipment. An ample supply of gloves must be available if gloves will be used.
4. The use, sale, or serving of home prepared foods at the event is prohibited pursuant to state law. All preparation of foods must occur at the event or in an establishment which is presently licensed and approved by the Passaic Health Division or other local health department.
5. All potentially hazardous food (foods containing meat, eggs, fish, dairy products, or heat treated vegetables) must be maintained at a temperature of 45° F or below/ 140° F or above. Maintenance of these temperatures is necessary for food safety and wholesomeness. Ice, steam tables, or approved burners are often used for maintenance of these requisite temperatures. Please note that the latter two devices may require approval from the Passaic Fire Department. Foods in steam tables or burners must be stored in shallow pans having depths no greater than four inches (4").
6. Potentially hazardous food must be kept at a temperature of 45° F or below/ 140° F or above, in covered containers, or completely wrapped during transportation to the event.
7. Potentially hazardous food requiring refrigeration after preparation, must be rapidly cooled, without interruption, to below 41°F utilizing such methods such as shallow pans having depths no greater than four inches (4") in a refrigerator, agitation in a refrigerator, or water circulation external to the container. Cooling to 41°F must not exceed four (4) hours.

8. Potentially hazardous foods that has been cooked, refrigerated, or frozen must be reheated rapidly to 165°F or higher prior to being placed in a steam table or burner. Steam tables, heat lamps, or hot holding burners may not be used to reheat foods.
9. All foods (including bottled or canned items) must be elevated off of the ground a minimum of (6") six inches.
10. If portable toilets are supplied, such toilets must be kept clean, maintained so that flies do not have access to excremental matter, and maintained to prevent overflow of wastes on the surface of the ground.
11. Each stand where food is sold must be clean and free of insanitary conditions at all times. Ample waste receptacles must be available for proper disposal of garbage at all times. Litter must be regularly removed from grounds. Waste receptacles must be routinely serviced to prevent overflow.
12. Petting zoos, pony rides, and/or exhibits involving live animals in conjunction to events with temporary food establishments are prohibited.

For the protection of the public's health, the individual(s) running the event along with all participating food handlers or vendors must comply with the above requirements and any additional requirements imposed by Health Division officials at the time of inspection. The Passaic Health Division will conduct an inspection(s) to ensure compliance with all health regulations. Failure by any food handler or vendor to adhere to the requirements will result in issuance of summonses and/or revocation of the temporary Food/Beverage license.