MAYOR HECTOR C. LORA

CITY OF PASSAIC

New Construction Checklist

☐ **1- CONSTRUCTION PERMIT APPLICATION FOLDER - UCC F100**

☐ **2- ZONING APPLICATION FORM**

☐ **3- BUILDING SUBCODE TECHNICAL SECTION – UCC F110**

☐ **4- ELECTRICAL SUBCODE TECHNICAL SECTION – UCC F120**

☐ **5- PLUMBING SUBCODE TECHNICAL SECTION – UCC F130**

☐ **6- FIRE PROTECTION SUBCODE TECHNICAL SECTION – UCC F140**

☐ **7- ELEVATOR SUBCODE TECHNICAL SECTION – UCC F150** (IF NEEDED)

☐ **8- ONE (01) SET OF SIGN/SEAL ARCHITECTURAL DRAWINGS & ONE (1) COPY IN PDF FORMAT**

☐ **9- COPY OF STATE ISSUED NEW CONSTRUCTION/BUILDERS LICENSE** (3 FAMILIES OR MORE EXCLUDED)

☐ **10- COPY OF CITY OF PASSAIC CONTRACTORS LICENSE** (COMMERCIAL STRUCTURES)

☐ **11- FIRE PROTECTION SECTION FOR SPRINKLER CONTRACTOR** (IF APPLICABLE)

☐ **12- TWO (02) SETS OF SHOP DRAWINGS & HYDRAULIC CALCS FOR SPRINKLER** (IF # 11 APPLIES)

☐ **13- MECHANICAL TECHNICAL SECTION – UCC F145** (FOR ONE/TWO FAMILY NEW HVAC INSTALLATION)

☐ **14- ONE (01) COPY OF HEALTH DEPT. APPLICATION FORM & LAYOUT (FOR ALL FOOD RELATED OCCUPANCIES)**

☐ **15-PVSC APPLICATION FORM** (PASSAIC VALLEY SEWERAGE COMMISSION)

☐ **16- SOIL EROSIONS SEDIMENT CONTROL BOND RECEIPT** (**5000sq/ft.** OR MORE OF DISTURBANCE LAND)

☐ **17- COPY OF RES-CHECK FOR LOW RISE RESIDENTIAL BUILDINGS**

☐ **18- COPY OF COM-CHECK 90.1 FOR COMMERCIAL BUILDINGS**

☐ **19- COMPLETE CERTIFICATE OF OCCUPANCY APPLICATION FORM**