

Revisions to Mailing Bid Documents

The Purchasing Department has traditionally mailed bid documents to vendors. Due to the increased time delays in receiving first class letters, the anticipated closures of Postal Processing Centers and the increase in cost of first class mail, this Department will no longer mail bid packets to vendors, effective immediately.

Vendors will now be able to register on the website for the bids/and or proposals they are interested in and download the entire packet.

For those bids that require a fee for the plans and specifications, (usually construction) the ads will be posted on the website and the bid packets will be available in the Purchasing Department.

Thank you.