



MAYOR HECTOR C. LORA
RENOVATIONS & ADDITIONS CHECKLIST
City of Passaic Construction Department

- 1. Construction Permit Application Folder (UCC – Form 100)
- 2. Building Tech Application (UCC – Form 110)
- 3. Electrical Tech Application (UCC – Form 120)
- 4. Plumbing Tech Application (UCC – Form 130)
- 5. Fire Protection Tech Application (UCC – Form 140)
- 6. Mechanical Tech Application (AC & Heating) (UCC – Form 145)
- 7. Elevator Tech Application (If Needed) (UCC – Form 150)
- 8. City of Passaic “Zoning Application” (If applicable)
- 9. Two (02) Sign & Seal Architectural Drawings (If applicable)
- 10. Copy of State issued “ Home Improvement License” (One & Two Families)
- 11. Copy of City of Passaic “Commercial Contractors License” (Issued by City of Passaic)
- 12. Fire Tech Application for Sprinkler Contractor (If Required by Code)
- 13. Two (02) sets of Shop Drawings & Hydraulic Calculations (For Sprinklers)
- 14. PVSC Application Form (Sewer Connection Verification)
- 15. Soil Erosions Sediment Control Bond Receipt (If soil disturbance is more than 5,000 sq/ft)
- 16. Completed Certificate of Occupancy Application (If more than 50% of volume)
- 17. Res-Check for low riser Residential Building (Check with your Architect)
- 18. Com-Check 90.1 for Commercial Buildings (Check with your Architect)