



MAYOR HECTOR C. LORA
CITY OF PASSAIC
New Construction Checklist



- 1- CONSTRUCTION PERMIT APPLICATION FOLDER - UCC F100
- 2- ZONING APPLICATION FORM
- 3- BUILDING SUBCODE TECHNICAL SECTION – UCC F110
- 4- ELECTRICAL SUBCODE TECHNICAL SECTION – UCC F120
- 5- PLUMBING SUBCODE TECHNICAL SECTION – UCC F130
- 6- FIRE PROTECTION SUBCODE TECHNICAL SECTION – UCC F140
- 7- ELEVATOR SUBCODE TECHNICAL SECTION – UCC F150 (IF NEEDED)
- 8- TWO (02) SETS OF SIGN & SEAL ARCHITECTURAL DRAWINGS
- 9- COPY OF STATE ISSUED NEW CONSTRUCTION LICENSE (3 FAMILIES OR MORE EXCLUDED)
- 10- COPY OF CITY OF PASSAIC CONTRACTORS LICENSE (COMMERCIAL STRUCTURES)
- 11- FIRE PROTECTION SECTION FOR SPRINKLER CONTRACTOR (IF APPLICABLE)
- 12- TWO (02) SETS OF SHOP DRAWINGS & HYDRAULIC CALCS FOR SPRINKLER (IF # 11 APPLIES)
- 13- MECHANICAL TECHNICAL SECTION – UCC F145 (FOR NEW HVAC INSTALLATION)
- 14- PVSC APPLICATION FORM (PASSAIC VALLEY SEWERAGE COMMISSION)
- 15- SOIL EROSIONS SEDIMENT CONTROL BOND RECEIPT (5000sq/ft. OR MORE OF DISTURBANCE LAND)
- 16- COPY OF RES-CHECK FOR LOW RISE RESIDENTIAL BUILDINGS
- 17- COPY OF COM-CHECK 90.1 FOR COMMERCIAL BUILDINGS
- 18- COMPLETE CERTIFICATE OF OCCUPANCE APPLICATION FORM