



PASSAIC UEZ SIGNAGE
MATCHING GRANT APPLICATION

Business Legal Name _____

Trade Name (if any) _____

Contact Name _____

Passaic Business Address in the UEZ Zone where sign will be located

Mailing Address _____
(if different) Street City Zip

Telephone _____ E-mail _____

Tax ID # _____ State UEZ Number _____

**APPLICATIONS WITHOUT THE STATE UEZ CERTIFICATION
NUMBER WILL NOT BE ACCEPTED**

1. Please note this is a matching grant program – the City of Passaic will match the owner’s payment dollar for dollar up to a maximum of a \$7,500 grant. The project will not fund awning signs except in special circumstances that will be reviewed on a case-by-case basis.
2. All agreements for any sign and any other improvements are directly between the business and vendor. The PEZDC is not a party to any agreement related to the installation of signage or lighting.
3. The applicant shall comply with all construction related regulations of the City of Passaic including obtaining necessary permits from the City. Cost of permits can be included in the grant.
4. The applicant should attempt to obtain several quotes for the work, to provide proof of reasonable price and utilize the lowest cost responsible vendor
5. Funding will be awarded on a first come first served basis until funds are exhausted.

City of Passaic Business Signage Grant Application Page 2

Building Owner _____

Building Owner Phone _____ Building Owner E-mail _____

Building Owner has Consented to the Sign Yes _____ No _____

Attach Building Owner Approval of Installation Letter (See Sample)

Name of vendor you plan to do the work: _____

Vendor Person Contact _____

Vendor Address _____

Vendor Phone _____ Vendor E-mail _____

Vendor Estimate and Rendering of Sign including materials and dimensions (ATTACH)

Signage Cost Estimates _____ (grant shall not exceed \$7,500)

Date expected to begin the project: _____

PROJECT MUST BE COMPLETED BY OCTOBER 31, 2023

CERTIFICATION

I understand that if work is not completed by October 31, 2023 I will not receive the grant funds.

Name Title Date

Return Completed Applications to UEZ Office City Hall , 330 Passaic Street, UEZ Office Room 203.
Passaic, NJ 07055 .Staff will contact applicants within 14 days of receipt of the application to discuss
next steps.

SAMPLE OWNER SIGNAGE PERMISSION LETTER

To: Passaic UEZ Program:

I _____ am the owner of the building located at _____, Passaic.
Name (print) *Street Address*

I am providing my permission for _____ of _____.
Business owner name *Business name*

to arrange for the installation of a sign on the building.

PROPERTY OWNER SIGNATURE

PROPERTY OWNER PHONE